

CURRICULUM VITAE

HYELADI USMAN DURKWA

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PROFESSIONAL PROFILE

A dedicated and results-oriented administrator, community leader, and humanitarian professional with over nine years of experience in leadership, community engagement, stakeholder coordination, strategic planning, advocacy, and organizational management. Proven ability to coordinate diverse teams, develop policies, manage meetings, prepare official reports, and build productive relationships with government institutions, civil society organizations, traditional leaders, youth groups, and development partners.

Recognized for integrity, diplomacy, excellent communication skills, and the ability to unite people around common goals. Passionate about transparent leadership, accountability, good governance, and sustainable community development.

CORE COMPETENCIES

- Leadership and Governance
- Strategic Planning
- Organizational Administration
- Public Relations
- Stakeholder Engagement
- Conflict Resolution and Mediation
- Policy Development
- Meeting Coordination and Minute Taking
- Report Writing
- Public Speaking
- Team Leadership
- Community Mobilization
- Negotiation and Advocacy
- Project Management
- Event Coordination
- Records Management
- Decision Making
- Microsoft Office Suite

PROFESSIONAL EXPERIENCE

Community Health Educator / Health Promotion Supervisor

Médecins Sans Frontières (MSF Belgium)

2017 – Present

Key Responsibilities

- Coordinate community engagement activities across multiple communities.
- Lead teams in planning and implementing outreach programmes.
- Prepare technical reports and official documentation.
- Facilitate meetings with government officials, community leaders, and partners.
- Develop communication strategies and advocacy plans.

- Supervise staff and monitor project implementation.
- Build partnerships with relevant stakeholders.
- Organize trainings and capacity-building sessions.
- Represent the organization during community engagements and official meetings.

Key Achievements

- Successfully coordinated numerous community-based interventions.
- Strengthened collaboration between communities and public institutions.
- Improved community participation in health programmes.
- Led several successful stakeholder engagement initiatives.

LEADERSHIP EXPERIENCE

Coordinator

The Boys' Brigade Nigeria, District Council Maisandari

2025 – Present

Responsibilities

- Provide strategic leadership.
- Coordinate executive meetings.
- Prepare reports and official correspondence.
- Supervise committees.
- Organize conferences, conventions, and leadership trainings.
- Ensure transparency and accountability.
- Promote teamwork and organizational growth.

Achievements

- Successfully coordinated district-wide programmes.
- Improved administrative coordination.
- Led planning committees for major events.
- Strengthened collaboration among member companies.

EDUCATION

M.Sc. Medical Sociology (*Awaiting Final Result*)

University of Maiduguri

B.Sc. Sociology and Anthropology

University of Maiduguri

Diploma Civil Law

Mohammed Goni College of Legal Studies

Maiduguri

PROFESSIONAL TRAINING

- Leadership and Team Management
- Community Engagement
- Conflict Resolution
- Effective Communication
- Project Management
- Safeguarding
- Protection from Sexual Exploitation and Abuse (PSEA)
- Humanitarian Principles
- Monitoring and Evaluation

COMMUNITY SERVICE

- Youth Leadership Development
- Community Mobilization
- Humanitarian Volunteerism
- Peace Building Initiatives
- Public Health Advocacy
- Civic Engagement

KEY STRENGTHS

- Honest and accountable leadership
- Excellent interpersonal skills
- Strong organizational ability
- Effective communication
- High level of integrity
- Ability to work under pressure
- Consensus building
- Problem-solving skills
- Strategic thinking

POLITICAL VISION

To promote transparent leadership, effective administration, unity among members, accountability, youth inclusion, and sustainable development through efficient coordination, sound policy implementation, and responsive organizational management.

LANGUAGES

- English (Fluent)
- Hausa (Fluent)
- Kanuri (Fluent)
- Burah (Fluent)

REFEREES

Dr. Mohammed Bashir Mohammed
Head of Department
Sociology and Anthropology
University of Maiduguri
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Dr Dahiru Hussaini
Senior Lecturer
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Barrister Simon Malgwi
Former Head of Service
Old GRA Behind Ruby Model School
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